User Guide for Schooling Period Verification System for School Candidates of G.C.E. A/L Examination

1. Use the <u>https://onlineexams.gov.lk/eic</u> link to login the system using school code and password.

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ASSAULT OFFICE	K
	Personal Account Login
	National Identity Card (NIC)
WELCOME TO	Submit!
EXAMINFORMATION	School Account Login
CENTER	School Code
Applications for School Examinations, EB	
Examinations, Marking Examiners and Resource Persons. If You Have an Account, Please Login Otherwise Register.	Password
	Login to your Account!
Login Register	
	And a state of the

2. Click on "Schooling Period Verification System for School Candidates of G.C.E. A/L Examination"

Note: If you have forgot your user name and password, please contact Department of Examinations or Zonal Educational office.



3. After you have logged into the system, you can see the below screen. Read the instructions well before start the verification of students' data and click on "**next**".

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	complet கவனத் செய்வ Tell: Next அறிவுத	Chck this
	Status Status	/erification- tion - 2022(2023) s to Verify the

4. Select a student and press "Edit" button

UNIVERSIT	Y ADMISSION						Principal's Certif	icate 🔶 🔶 Back to Mair	Page 82	Activity log
Students Inform	nation									
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i. When you click on the edit button, you will be able to edit Student's Information

UNIVERSITY ADMISSION		 February 2024 	
School & /ALIWANGUWA MAHA VIDYALAYA, PADAVI SRIPURA.		Su Mo Tu We Th Fr Sa	Back to Main rage
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(analasi	For an an an an an an an an	25 26 27 28 29 1 2]
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	COMMERCE		
School District School Name		DATE JOINED	DATE LEAVE
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School Name	Date Joined	Date Leave	.#
Remarks			
Write your Remark]	
Confirm			

ii. First you have to fill the Date Joined of the said student to your school

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t Student Information		4 5 6 7 8	9 10		
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828			10		Add
Select V	Date Joine		Date Leave		#
Select V School Name	Date Joine	d	Date Leave		#

iii. If the said student has already left the school after G.C.E. (Advanced Level) examination, fill the below if not leave it blank.

II VERSI I TADIVIISSION ola /aliwanguwa maha vidyalaya, padavi sripura. : Student Information				Princi St Mo Tu We Th 22 20 20 31 1 -4 5 6 7 8	* Page 85 Acti 2 3 9 10
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t this student had joined your school on any date after 01. chool District School Na Select V	02.2021, give the details of each school and relevant schooling perio	od the student had attended during three (03) year period prior to that date. DATE JOINED	DATE LEAVE	Add
t this student had joined your school on any date after 01. chool District School Na Select School Name	02.2021, give the details of each school and relevant schooling perio ame Date Joined	od the student had attended during three (03) year period prior to that date. DATE JOINED	DATE LEAVE	#

- 5. If a student had joined your school on any date after **01.12.2021**, give the details of each school and relevant schooling period of that student who have attended during three (03) year period prior to that date
 - I. Select school name from drop down list

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6	Edit Student Information									
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					DI WASANA					
	[1007] //ALIWANGUWA MAHA	VIDYALAYA, PADAVI SRI	PURA.	*						
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	[1023] A /ANGAMUWA YAYA 6 M	MAHA VIDYALAYA, ANGA	MUWA.							
	[1024] A /ALMAAS MUSLIM VID	YALAYA, HOROWPOTHA	NA.		school and relevant s	schooling period	d the student I	ad attended during	three (03) year	period
	[1026] A /ANURADHAPURA MAD	DHYA MAHA VIDYALAYA	, ANURADHAPURA.							
	[1030] A /BALALUWEWA MUSLI	M MAHA VIDYALAYA, PA	LAGALA.	-	DATE JOINED	C	DATE LEAVE			
	[1022] A /ANDIYAGALA NAVODY	YA MAHA VIDYALAYA, AM	IDIYAGALA.	^			÷		Add	
			Date Joined			Date Leave			#	

II. Insert the date joined to the said school according to the **Student Leaving Certificate (SLC)** and the date leave from said school. Then press "**Add**" button

NIVERSITY ADMISSION		B	Prince * February 2024 * Page ST Activity Io
lit Student Information			28 29 30 31 1 2 3 4 5 6 7 8 9 10
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School Name	Date Joined	Date Leave	
School Name	Date Joined	Date Leave	*
Write your Remark			
6			
Confirm			
Confirm			

Note: If you want to add more schools, you can repeat the above steps.

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6. If any remarks to add, use the below box

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School Name		Date Joined		Date Leave						+	
Kemarks											

7. Then press "Confirm" button

UNIVERSITY ADMISSION School A (ALIWANGUWA MAHA VIDYALAYA, PADAV	I SRIPURA.				Principal's Certificate	Back to Main Page
Edit Student Information						
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10. You will be able to see the updated student information here. Click on "principal's certificate" button to get the Pdf.

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NDEX NO 11 FULL NAME 11 NIC 11 AL STREAM	SCHOOL DISTRICT	1 DATE LEAVE	REMARKS 11 #
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11. Finally, you have to take a printout of the filled data and place your **signature**, **official seal** and **send by registered post** to reach to below address **before the deadline** mentioned in your letter sent by Secretary of Ministry of Education.

Deputy Secretary, University Admissions Department, University Grants Commission, No 20, Ward Place, Colombo 07.

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				Principal's Certificate			
Name	of School and	i Address : A /ALI	WANGUWA MAHA	VIDYALAYA, PADAVI SRIPURA.		Date of Lonus (Tf	-
No	Index No	Full Name	NIC No	Name of School D	ate of Admission	any)	Confi
1	4113756	AMARASINGHA GAMARALALAGE SEWWANDI WASANA	200357600070	[1922] A /ANDIYAGALA NAVODYA MAHA VIDYALAYA, ANDIYAGALA. 2	019-01-01	2022-07-31	
2	4113764	ARAWE GEDARA MUDIYANSELAGE BHAGYA SANDEEPANI WEERASINGHA	200386611645				
3	4113772	BALASURIYA ARACHCHILAGE AMALKA MADHUSHAN	200331812250				
4	4113780	BASNAYAKA MUDIYANSELAGE DILINI SUPUNSARA BASNAYAKA	200275901723				
5	4113799	EERIWARA HEWAGE HARSHANI SULOCHANA MADUMALI	200368812750				
6	4113802	GAMINI SENARATHNAGE SEWMINI SANJANA SENARATHNA	200256401006				
7	4113810	HERATH MUDIYANSELAGE HARSHANI DHANANJANA HERATH	200365711932				
8	4113829	HERATH MUDIYANSELAGE HESHANI MADHUMALI	200360211800				
-		KITHULGODA VIDANA				100	
		Date		Principal's Signature		Official Stamp of Principal	

12. For more information, you can use below contact numbers of UGC.

Deputy Secretary	Ms. S.P Ariyaratne +94 11 2685758	+94 11 2691678	071 6337204	shalika@ugc.ac.lk
Senior Assistant Secretary	Ms. M.M.H. Fernando +94 11 2123539	+94 11 2691678	070 1565705	hansika@ugc.ac.lk
Assistant Secretary	Ms. K.V.U. Perera +94 11 2123415	+94 11 2691678	071 6337192	vijini@ugc.ac.lk
Assistant Secretary	Ms. A.A. Wickramasena +94 11 2123538	+94 11 2691678	070 1565708	amanadee@ugc.ac.lk
Senior Public Relations Officer	Ms. D.D. Kariyawasam +94 11 2123481	+94 11 2691678	070 1298077	damitha@ugc.ac.lk