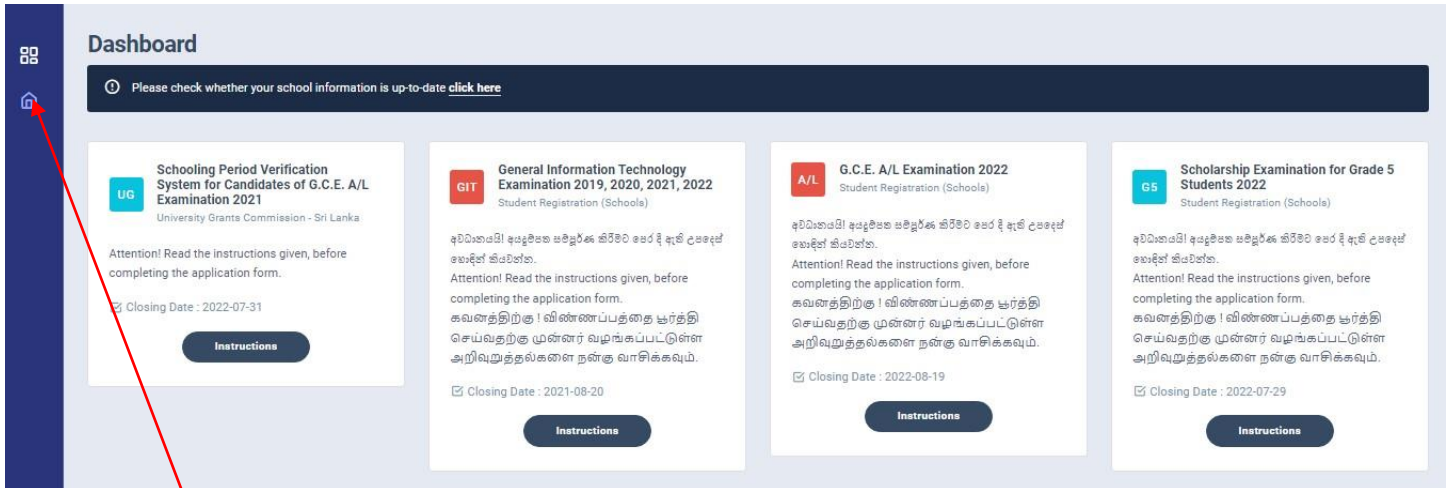


User Guide for General Information Technology -2019/ 2020/2021/ 2022(2023) Student Registration (Schools)

1. Log in to the system and update your School Information.



Dashboard

Please check whether your school information is up-to-date [click here](#)

UG Schooling Period Verification System for Candidates of G.C.E. A/L Examination 2021
University Grants Commission - Sri Lanka

Attention! Read the instructions given, before completing the application form.

Closing Date : 2022-07-31

[Instructions](#)

GIT General Information Technology Examination 2019, 2020, 2021, 2022
Student Registration (Schools)

අවධානයයි! අයදුම්පත සම්පූර්ණ කිරීමට පෙර දී ඇති උපදෙස්
පොදින් කියවන්න.
Attention! Read the instructions given, before
completing the application form.
කவனத்திற்கு ! விண்ணப்பத்தை பூர்த்தி
செய்வதற்கு முன்னர் வழங்கப்பட்டுள்ள
அறிவுறுத்தல்களை நன்கு வாசிக்கவும்.

Closing Date : 2021-08-20

[Instructions](#)

A/L G.C.E. A/L Examination 2022
Student Registration (Schools)

අවධානයයි! අයදුම්පත සම්පූර්ණ කිරීමට පෙර දී ඇති උපදෙස්
පොදින් කියවන්න.
Attention! Read the instructions given, before
completing the application form.
கவனத்திற்கு ! விண்ணப்பத்தை பூர்த்தி
செய்வதற்கு முன்னர் வழங்கப்பட்டுள்ள
அறிவுறுத்தல்களை நன்கு வாசிக்கவும்.

Closing Date : 2022-08-19

[Instructions](#)

G5 Scholarship Examination for Grade 5 Students 2022
Student Registration (Schools)

අවධානයයි! අයදුම්පත සම්පූර්ණ කිරීමට පෙර දී ඇති උපදෙස්
පොදින් කියවන්න.
Attention! Read the instructions given, before
completing the application form.
கவனத்திற்கு ! விண்ணப்பத்தை பூர்த்தி
செய்வதற்கு முன்னர் வழங்கப்பட்டுள்ள
அறிவுறுத்தல்களை நன்கு வாசிக்கவும்.


Closing Date : 2022-07-29

[Instructions](#)

To view School
Information

Figure 1

Select School information and update.
Then click “Save Information.”

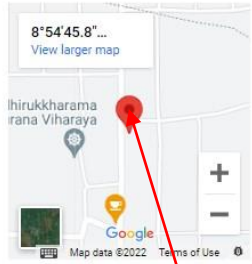


A /ALIWANGUWA MAHA VIDYALAYA, PADAVI SRIPURA.

School ID: 1007 CENSUS No: 19080

School Name A /ALIWANGUWA MAHA VIDYALAYA,	Principal's Name: Nishan Jayathilaka	Principal's Mobile Number: 0711619807
Address: 14, Yaya 7, Anuradapura	Postal Town: PADAVI SRIPURA.	District: ANURADHAPURA
Phone Number: 0252255015	Email: madhushaman@gmail.com	Edu. Zone: Kebithigollewa

School Location



Overview School Information Log

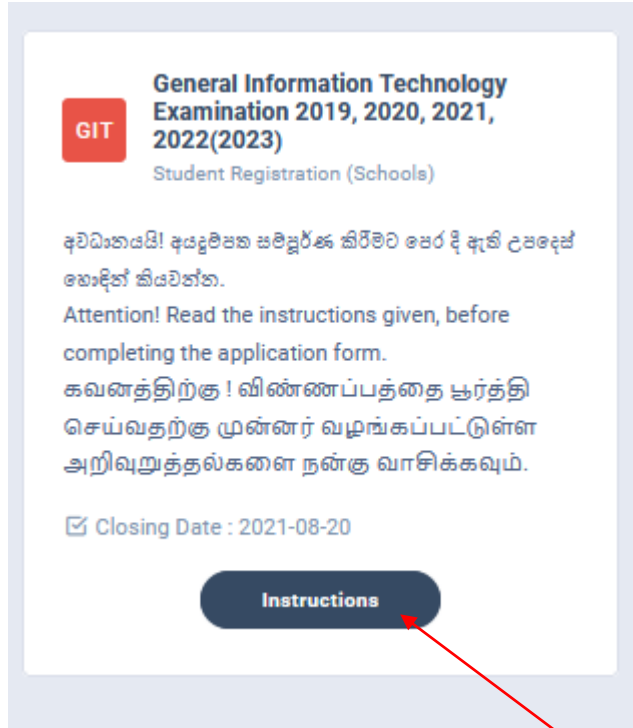
Census No	School name			
<input type="text" value="19080"/>	<input type="text" value="A /ALIWANGUWA MAHA VIDYALAYA,"/>			
Address *		Postal town *		
<input type="text" value="14, Yaya 7, Anuradapura"/>		<input type="text" value="PADAVI SRIPURA."/>		
School Telephone*	Email Address	Location of the School		
<input type="text" value="0252255015"/>	<input type="text" value="madhushaman@gmail.com"/>	<input type="text" value="8.912728222186047,80.806734284670"/> <input type="button" value="Select"/>		
Principal's Name*		Principal's Mobile No*		
<input type="text" value="Nishan Jayathilaka"/>		<input type="text" value="0711619807"/>		

Figure 2

Drag the map and locate your school

Click this to check the location of your school

Select GIT Examination 2019/2020/2021/2022(2023)



GIT
General Information Technology Examination 2019, 2020, 2021, 2022(2023)
Student Registration (Schools)

අවධානයයි! අයදුම්පත සම්පූර්ණ කිරීමට පෙර දී ඇති උපදෙස් කෙරෙහි කියවන්න.
Attention! Read the instructions given, before completing the application form.
கவனத்திற்கு ! விண்ணப்பத்தை பூர்த்தி செய்வதற்கு முன்னர் வழங்கப்பட்டுள்ள அறிவுறுத்தல்களை நன்கு வாசிக்கவும்.

☑ Closing Date : 2021-08-20

Instructions

Figure 3

Click this

2. Read the instructions and watch instructions video before filling the application

Then click next

Instructions

Technical Instructions

Common Instructions -

Common Instructions -

EXAM INFORMATION CENTER

Personal Account Login

Tell: 0112784637/ 0112784208/ 0113084124

Next

Read Common Instructions

Watch the Video

Click this

Figure 4

3. Adding Information of applicants

I) Method 1- Bulk upload

II) Method 2 –Add candidate One by One

I) Method 1 -Bulk upload

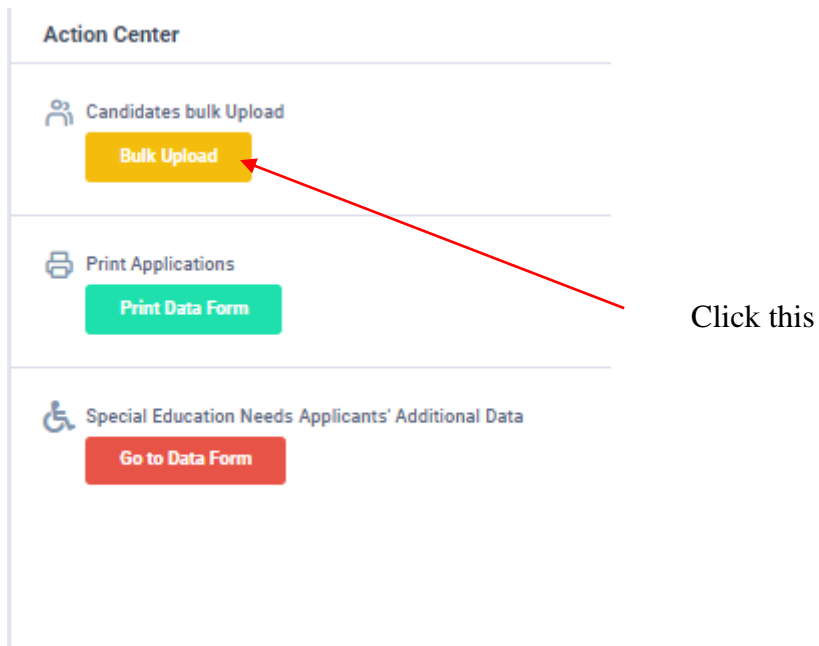


Figure 5

Read the Instructions.

Click on "Download the Excel Template".

Candidates Bulk Upload

Read the Instructions

- Click on the **Download Excel Template** button to download data_templategit.xlsx
- data_templategit.xlsx has 7 data fields, **do not delete, change or add new fields**
 - ID - Candidate's List Order
 - NIC - Candidate's NIC No.
 - FULL_NAME - Candidate's Full Name (in English) (according to the birth certificate)
 - DATE_OF_BIRTH - Date Of Birth (Format must be YYYY-mm-dd)
 - GENDER - Gender (Format: M = male, F= female) (use given dropdown)
 - LANGUAGE_MEDIUM - Preferred Language Medium (Format: S = Sinhala, T= Tamil) (use given dropdown)
 - EXAM_YEAR -(use given dropdown)
 - HAS_ANY_SPECIAL_NEEDS/VISUAL_IMPAIRMENTS - Does the candidate have any special need / Visual Impairments (Format: YES or NO) (use given dropdown)
- Save the file as **data_template.xlsx**. (No need to convert to .csv) Then upload.

Upload the .xlsx file

Browse... No file selected.

UPLOAD

Download the Excel Template

Figure 6

Download the Excel Template

Fill all the information of applicants in the downloaded excel template and save it.

Do not **ADD, CHANGE** or **DELETE** fields

Fill the correct exam year of each student

ID	FULL_NAME	NIC	DATE_OF_BIRTH	GENDER	LANGUAGE_MEDIUM	EXAM_YEAR	HAS_ANY_SPECIAL_NEEDS/VISUAL_IMPAIRMENTS
1	Aruni Shantha	200156786956	2001-08-12	F	S	2022	NO
2	Ganesh Vishwamurthi	200134567869	2001-08-13	M	T	2022	YES
3	Suraji Perera	200134253476	2001-08-14	F	S	2022	NO
4	Rukman Nanayakkara	200112345678	2001-08-15	M	S	2022	NO
5	Rani Selvarajah	200145679080	2001-08-16	F	T	2021	NO
6	Sugath Jayasinghe	200167564536	2001-08-17	M	S	2021	YES
7	Indra Kumar	200178567435	2001-08-18	M	T	2020	NO
8	Chathuranga De Silva	200167308962	2001-08-19	M	S	2020	NO
9	Ramya Kanthi	200123789811	2001-08-20	F	S	2020	NO

Figure 7

Attach the excel file and click on “UPLOAD”

Upload the .xlsx file

Choose File No file chosen

UPLOAD

Click this

Figure 8

When Bulk Upload is success you can see this message

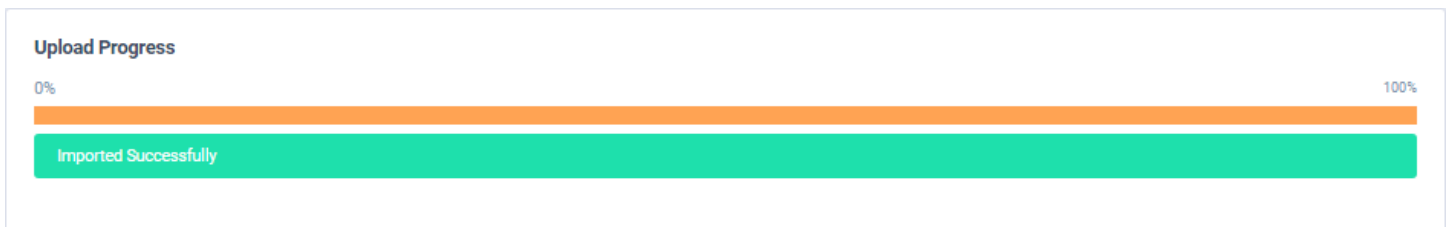


Figure 9

II) Method 2- Add Applicant One by One

Click this

Students Information ...

[Add Candidate](#)

Show **10** entries Search:

No.	NIC No.	Candidate's Full Name	Medium	Gender	Exam Year	Is Candidate has any Special Education Needs/ Visual Impairments	Actions
1	200012356897	nimal gayan perera	English	Male	2021	No	Edit Delete
2	200121456214	Nishan Hasitha	Sinhala	Female	2019	No	Edit Delete
3	200121458512	Rani Selvarajah	Tamil	Female	2019	No	Edit Delete
4	200145800000	Shanika Baddegama	Tamil	Female	2019	Yes	Edit Delete
5	200055689545	Piimi nisansala perera	Sinhala	Female	2021	No	Edit Delete
6	200055689222	Piimi nisansala perera	English	Female	2020	No	Edit Delete
7	200152485214	Punyalatha karunathilaka	Sinhala	Female	2019	No	Edit Delete
8	200011111122	BARUHUPOLAGE IMESH SANJULA PERERA	English	Female	2021	No	Edit Delete
11	200177893252	Avishka Kasun	Sinhala	Male	2020	Yes	Edit Delete
12	200177893258	sarindi thatsarani	English	Female	2021	No	Edit Delete

Figure 10

Enter Student Information

Then Save.

Students Information

Add Candidate

NIC No.* : 200177893252

No.* : 11

Candidate's Full Name* : Avishka Kasun

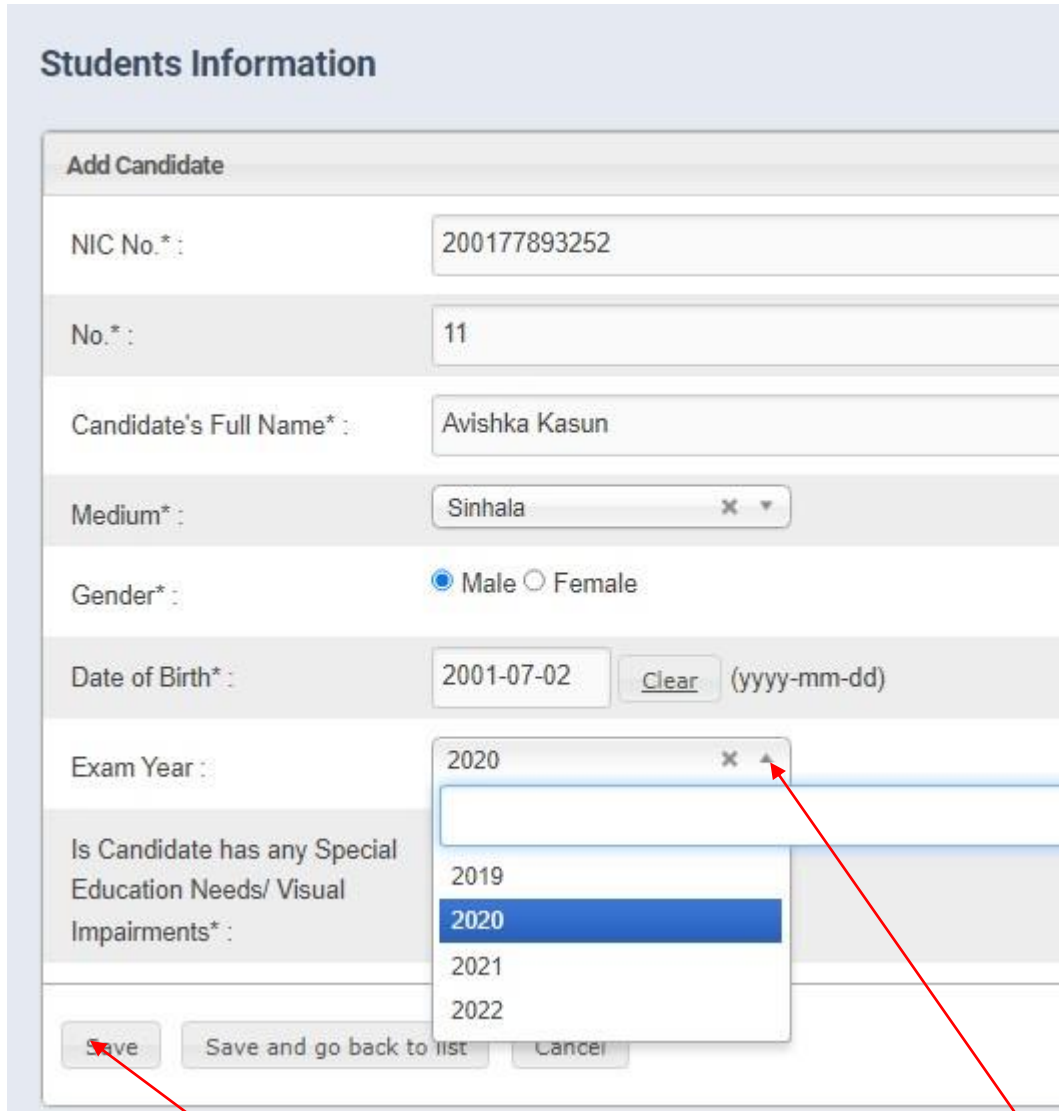
Medium* : Sinhala

Gender* : Male Female

Date of Birth* : 2001-07-02 (yyyy-mm-dd)

Exam Year : 2020

Is Candidate has any Special Education Needs/ Visual Impairments* :



Click this

Figure 11

Select the correct exam year of the student

✔ Your data has been successfully stored into the database. [Edit Candidate](#)

[Add Candidate](#)

Show **10** entries Search:

No.	NIC No.	Candidate's Full Name	Medium	Gender	Exam Year	Is Candidate has any Special Education Needs/ Visual Impairments	Actions
1	200012356897	nimal gayan perera	English	Male	2021	No	Edit Delete
2	200121456214	Nishan Hasitha	Sinhala	Female	2019	No	Edit Delete
3	200121458512	Rani Selvarajah	Tamil	Female	2019	No	Edit Delete
4	200145800000	Shanika Baddegama	Tamil	Female	2019	Yes	Edit Delete
5	200055689545	Piumi nisansala perera	Sinhala	Female	2021	No	Edit Delete
6	200055689222	Piumi nisansala perera	English	Female	2020	No	Edit Delete
7	200152485214	Punyalatha karunathilaka	Sinhala	Female	2019	No	Edit Delete
8	200011111122	BARUHUPOLAGE IMESH SANJULA PERERA	English	Female	2021	No	Edit Delete
11	200177893252	Avishka Kasun	Sinhala	Male	2020	Yes	Edit Delete
12	200177893258	sarindi thararani	English	Female	2021	No	Edit Delete

New candidate is added to the system

Message of confirmation

Figure 12

4. Use Edit button to change Information of Applicants.

Students Information

+ Add Candidate

Show 10 entries Search:

No.	NIC No.	Candidate's Full Name	Medium	Gender	Exam Year	Is Candidate has any Special Education Needs/ Visual Impairments	Actions
1	200012356897	nimal gayan perera	English	Male	2021	No	Edit Delete
2	200121456214	Nishan Hasitha	Sinhala	Female	2019	No	Edit Delete
3	200121458512	Rani Selvarajah	Tamil	Female	2019	No	Edit Delete
4	200145800000	Shanika Baddegama	Tamil	Female	2019	Yes	Edit Delete
5	200055689545	Plumi nisansala perera	Sinhala	Female	2021	No	Edit Delete
6	200055689222	Plumi nisansala perera	English	Female	2020	No	Edit Delete
7	200152485214	Punyalatha karunathilaka	Sinhala	Female	2019	No	Edit Delete
8	200011111122	BARUHUPOLAGE IMESH SANJULA PERERA	English	Female	2021	No	Edit Delete
11	200177893252	Avishka Kasun	Sinhala	Male	2020	Yes	Edit Delete
12	200177893258	sarindi thathsarani	English	Female	2021	No	Edit Delete

Figure 13

Click this

Students Information

Edit Candidate

NIC No.* :

No.* :

Candidate's Full Name* :

Medium* :

Gender* :

Date of Birth* :

Exam Year :

Is Candidate has any Special Education Needs/ Visual Impairments* : Yes No

Figure 14

Click this

Students Information

✔ Your data has been successfully stored into the database. [Edit Candidate](#)

➕ Add Candidate

Show 10 entries

Search: ran

No.	NIC No.	Candidate's Full Name	Medium	Gender	Exam Year	Is Candidate has any Special Education Needs/ Visual Impairments	Actions
8	200167308962	Chaturanga De Silva	Sinhala	Male	2020	No	Edit Delete
10	200145679080	Rani Selvarajah	Sinhala	Female	2021	No	Edit Delete
12	200177893258	sarindi thatsarani	English	Female	2021	No	Edit Delete
33	200121458512	Rani Selvarajah	Tamil	Female	2019	No	Edit Delete
1007	92181116vv0V	Vibodha Ranasinghe	Tamil	Male	2019	No	Edit Delete

Edited part of the candidate

Message of confirmation

Figure 15

5. Click on Delete button to remove the data of Applicant.

onlineexams.gov.lk says
Are you sure that you want to delete this record?

OK Cancel

Show 10 entries Search:

No.	NIC No.	Candidate's Full Name	Medium	Gender	Exam Year	Is Candidate has any Special Education Needs/ Visual Impairments	Actions
1	200012356897	nimal gayan perera	English	Male	2021	No	Edit Delete
2	200121456214	Nishan Hasitha	Sinhala	Female	2019	No	Edit Delete
3	200121458512	Rani Selvarajah	Tamil	Female	2019	No	Edit Delete
4	200145800000	Shanika Baddegama	Tamil	Female	2019	Yes	Edit Delete
5	200055689545	Piumi nisansala perera	Sinhala	Female	2021	No	Edit Delete
6	200055689222	Piumi nisansala perera	English	Female	2020	No	Edit Delete
7	200152485214	Punyalatha karunathilaka	Sinhala	Female	2019	No	Edit Delete
8	200011111122	BARUHUPOLAGE IMESH SANJULA PERERA	English	Female	2021	No	Edit Delete
9	200007895689	samanmali Perera	Sinhala	Female	2022	Yes	Edit Delete

Figure 16

Click this to confirm

Click this

6. Special Education Needs Applicants' Additional Data

Action Center

Candidates bulk Upload
Bulk Upload

Print Applications
Print Data Form

Special Education Needs Applicants' Additional Data
Go to Data Form

Click this

Figure 17

No.	Candidate's full name	Private address	Postal town	Candidate's contact No.	Disability type	Disability Details	if require a Special center name it	Actions
1	Saman Anushka Perera	No.33 , Saint Sebastian mawatha,...	Kandana	762185596	Vision	Short Sighted	NO	Edit
2	M.Maharoorf Ameer karunarahna	Pitipana South	Homagama	712345678	Hearing	cant hear anthing	H/School For The Deaf And Blind,Tangalle	Edit
2	Mihin			0	0			Edit
3	Dhananjaya Pehesara	52, 1st lane	Malabe	774589562	Hearing	left ear	NO	Edit
11	Avishka Kasun Ranathunga	106, Old Road	Galle	719417745	Body Functions/Structures	arm is broken	NO	Edit
44	Punyalatha karunathilaka	dfd	fd	23443433	Hearing	x	HO/The Caylon School for the Deaf & Blind,Ratmalana	Edit

Figure 18

Click this

Change details using Edit Button.

Edit Details of Special Education Needs Applicants

Special Education Needs Students

Edit Candidate

NIC :	<input type="text" value="200177893252"/>
No. :	11
Candidate's full name :	Avishka Kasun Ranathunga
Private address* :	<input type="text" value="106, Old Road"/>
Postal town* :	<input type="text" value="Maharagama"/>
Candidate's contact No.* :	<input type="text" value="719417745"/>
Disability type* :	<input type="text" value="Body Functions/Structures X"/>
Disability Details* :	<input type="text" value="arm is broken"/>
if require a Special center name it* :	<input type="text" value="NO"/>

Click this

Figure 18

✔ Your data has been successfully stored into the database. [Edit Candidate](#)

[Export](#)

Show 10 entries Search:

No.	Candidate's full name	Private address	Postal town	Candidate's contact No.	Disability type	Disability Details	if require a Special center name it	Actions
1	Saman Anushka Perera	No.33 , Saint Sebastian mawatha,...	Kandana	762185596	Vision	Short Sighted	NO	Edit
2	M.Maharoorf Ameel karunarahna	Pitipana South	Homagama	712345678	Hearing	cant hear anything	H/School For The Deaf And Blind,Tangalle	Edit
2	Mihin			0	0			Edit
3	Dhananjaya Pehesara	52, 1st lane	Malabe	774589562	Hearing	left ear	NO	Edit
11	Avisika Kasun Ranathunga	106, Old Road	Maharagama	719417745	Body Functions/Structures	arm is broken	NO	Edit
44	Punyalatha karunathilaka	dfd	fd	23443433	Hearing	x	HO/The Ceylon School for the Deaf & Blind,Ratmalana	Edit
101	Sithara Madushan Kumarasinghe	Hakmana, Matara	Matara	732523524	Hearing	Can't hear muted sounds	HO/The Ceylon School for the Deaf & Blind,Ratmalana	Edit

Figure 20

Edited details of the applicant

7. Search a Special Education Needs Applicant

Special Education Needs Students ...

Export

Show 10 entries Search: avi

No.	Candidate's full name	Private address	Postal town	Candidate's contact No.	Disability type	Disability Details	if require a Special center name it	Actions
11	Avishka Kasun Ranathunga	106, Old Road	Maharagama	7 19417745	Body Functions/Structures	arm is broken	NO	Edit


Search | Search Candidate's | Search Private | Search Postal | Search Candidate's | Search Disability type | Search Disability | Search if require a | Clear filtering


Figure 21


Type the name that you want to search

8. Get printed copy using “Print Data Form”

Action Center

 Candidates bulk Upload
Bulk Upload

 Print Applications
Print Data Form

 Special Education Needs Applicants' Additional Data
Go to Data Form

Click this

Figure 22

Check PDF.

Confirm all information of the applicants are correct.

Print PDF, keep the signed printed copy with you and follow common instructions.

ශ්‍රී ලංකා විභාග දෙපාර්තමේන්තුව / இலங்கை பரீட்சைத் திணைக்களம் / DEPARTMENT OF EXAMINATIONS, SRI LANKA
සාමාන්‍ය තොරතුරු තාක්ෂණ විභාගය (12 ශ්‍රේණියේ සිසුන් සඳහා පමණි)
பொது தகவல் தொழில்நுட்பப் பரீட்சை(12 ஆம் தர மாணவர்களுக்காக மட்டும்) } **2019, 2020,**
GENERAL INFORMATION TECHNOLOGY EXAMINATION (FOR GRADE 12 STUDENTS) } **2021, 2022**

1. (i) School Name and Address A / ALIWANGUNA MAHA VIDYALAYA,
14, YAYA 7, ANURADAPURA PADAVI SRIPURA 3. (i) Zonal Education Office KEBITHIGOLLEWA
(ii) School Telephone No. 0252255015 (ii) Divisional Education Office KEBITHIGOLLEWA
(iii) Principal Phone No. 0711619807 4. (i) No of applicants from your school
2. (i) School Province NORTH CENTRAL Sinhala 4
(ii) School Education District ANURADHAPURA Tamil 2
(iii) School Administrative District ANURADHAPURA English 4 Total 10



1007

No.	5. Full Name of the Student	6. NIC No.	7. Medium	8. Gender	9. Exam Year	10. Date of Birth	11. Special Education Needs	12. Candidate's Signature
1	NIMAL GAYAN PERERA	200012356897	E	M	2021	2000-05-06	NO	
2	NISHAN HASITHA	200121456214	S	F	2019	2001-08-01	NO	
3	RANI SELVARAJAH	200121458512	T	F	2019	2001-08-03	NO	
4	SHANIKA BADDEGAMA	200145800000	T	F	2019	2001-05-04	YES	
5	PIUMI NISANSALA PERERA	200055689545	S	F	2021	2000-04-12	NO	
6	PIUMI NISANSALA PERERA	200055689222	E	F	2020	2000-04-19	NO	
7	PUNYALATHA KARUNATHILAKA	200152485214	S	F	2019	2000-06-03	NO	
8	BARUHUPOLAGE IMESH SANJULA PERERA	200011111122	E	F	2021	2021-07-14	NO	
11	AVISHKA KASUN	200177893252	S	M	2020	2001-07-02	YES	
12	SARINDI THATHSARANI	200177893258	E	F	2021	2002-07-14	NO	

Figure 23

9. For further details, contact;
School Examinations Organization and Results Branch – 0112784537,
0112784208,0112786616
Fax No- 0112784422
Email Address- slexamseo@gmail.com

10. For more technical support contact;
Online Unit - 0113671568, 0113661122
Email Address- doonlineexams@gmail.com