

## G.C.E (A/L) EXAMINATION 2024

### Admission Amendments for Private Candidates

1. If you have an Account, login to the System.
  - Url: “https://onlineexams.gov.lk/eic”
  - Login to the system using the NIC which you used to apply for the exam (No need to register again)

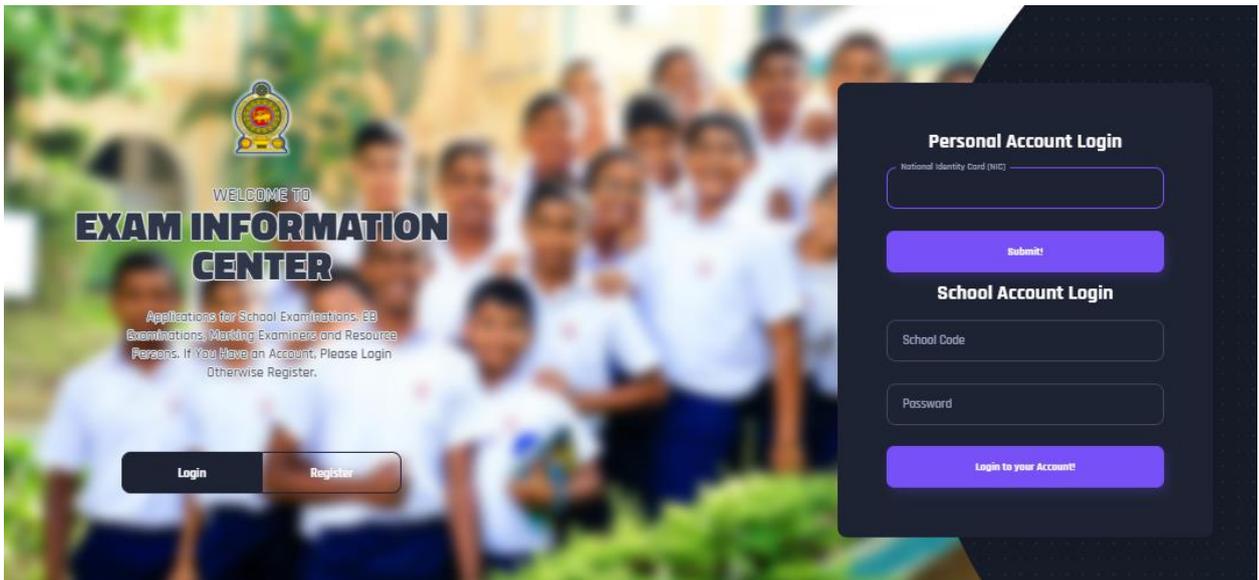


Figure 1

2. Click on the “Instructions” button under the tile “G.C.E. (A/L) Examination -2024 – Private Admission Amendments” on Dashboard

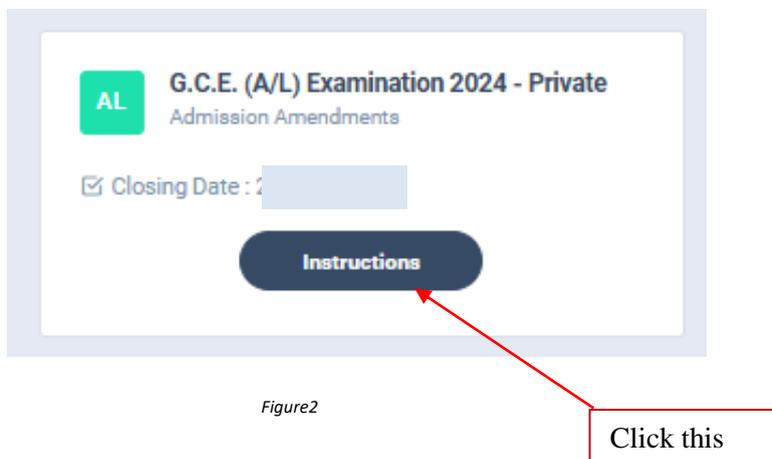


Figure2

Read the instructions and watch the instructional video

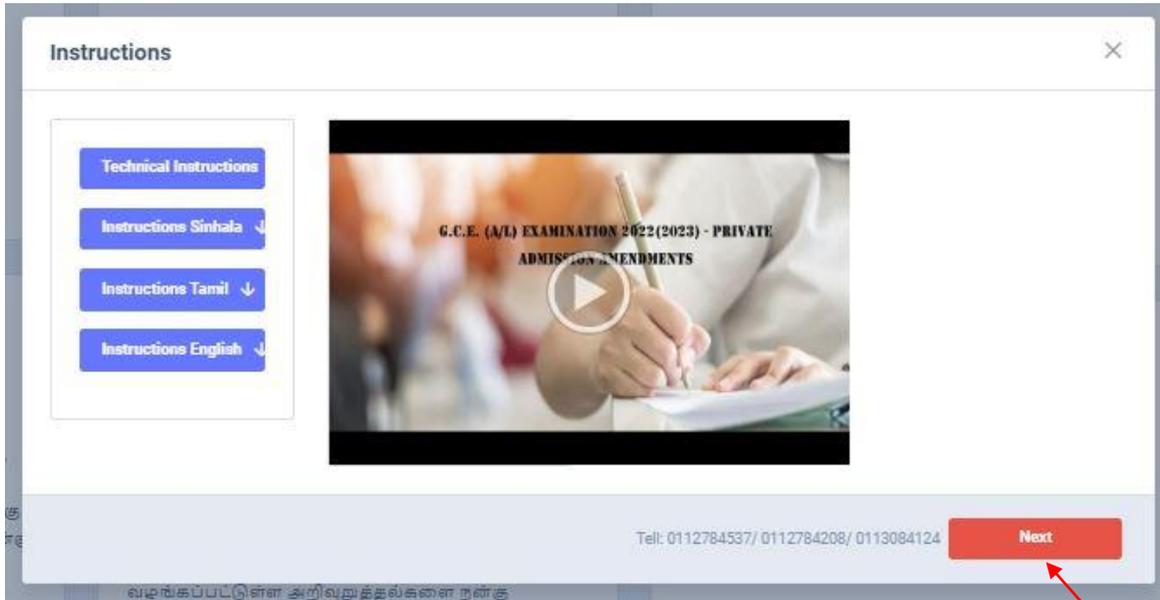


Figure 3

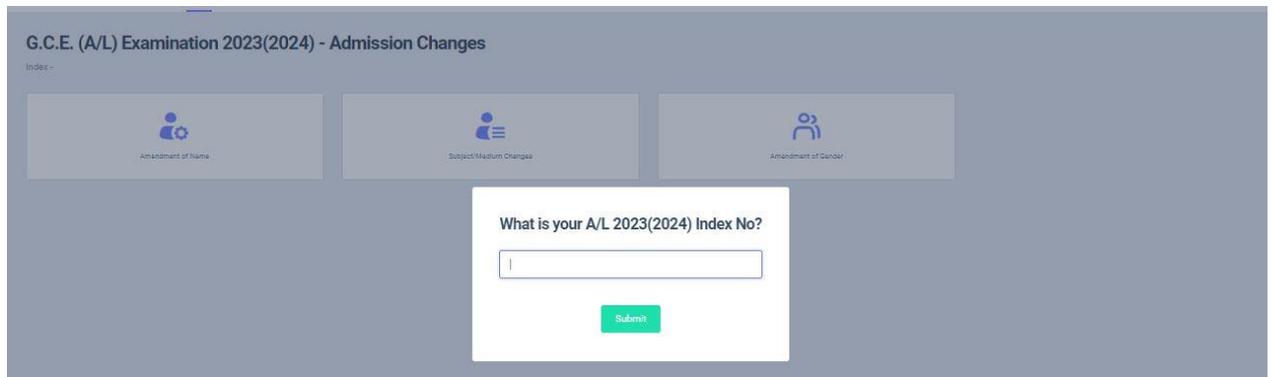


Figure 4

Index No. found successfully!

OK

Figure 5

3. Select the Admission Change you want



Figure 6

3.1 If you want to do Amendment of Name, click on this

The screenshot shows a form titled "G.C.E. (A/L) Examination 2024 - Amendment of Name" with the index number "Index - 7266863". The form is divided into a "Candidate Information" section with three text input fields: "Full Name" (containing "JAYASOORIYA PATABANDIGE NIMSARA HASARANGI"), "Amended Full Name" (containing "JAYASOORIYA PATABANDIGE NIMSARA HASARANGIKA", with the last part "ANGIKA" circled in red), and "Confirm Amended Full Name" (containing "JAYASOORIYA PATABANDIGE NIMSARA HASARANGIKA"). Below the fields is a note: "\*Name changes can be done only 3 times!". At the bottom left is a blue "Confirm & Save" button. A red arrow points from the "Click this" box to the button, and another red arrow points from the "Added Part" box to the circled text in the "Amended Full Name" field.

Figure 7

Click this

Added Part

**G.C.E. (A/L) Examination 2024 ) - Amendment of Name**

Index - 7266853

Back to Main Page Activity log

**Request Name Amendments**

Name change was successfully submitted. We will inform you soon about the status of your request.

Previous: **JAYASOORIYA PATABANDIGE NIMSARA HASARANGI**

**Reset the Name Change (2 attempts remain)**

Attempt 1 - 2023-12-12 12:19:58 (JAYASOORIYA PATABANDIGE NIMSARA HASARANGIKA)

Requested: **JAYASOORIYA PATABANDIGE NIMSARA HASARANGIKA**

JAYASOORIYA PATABANDIGE NIMSARA HASARANGIKA

Removed characters: ~~AS~~

Added characters: ~~AS~~

Figure 8

Previous Full Name

Amended Full Name

**Name Change can be done only THREE times**

3.2 If you want to do Subject /Medium Changes click on this



Subject/Medium Changes

**Requested Subject Information**

Selected language medium for the exam : **Sinhala**

Sub No.	Subject	Medium
13	General English	English

**Add/Change Subject or Medium**

Preferred Language Medium  Sinhala  English  Tamil

Subject	Medium
(16) Electrical, Electronic & Information Technology	Sinhala
(20) Information and Communication Technology	English
(29) Communication & Media Studies	Sinhala
(13) General English	English
None	Sinhala

\*Subject/Medium Changes can not be undone!

**Save & Confirm** 200 LKR Amount to Pay 4 Subjects

Figure 9

Click this

Click this

**Subject/ Medium change can be done only once**

The summary of the subject details

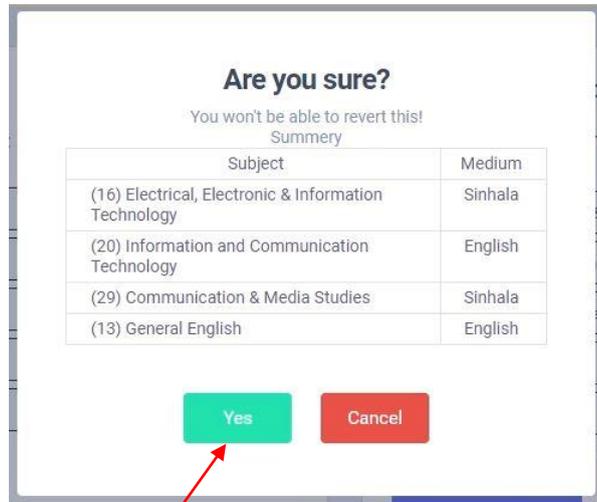


Figure 10

Click this

## Payment Method

- There are **two** types of payment methods.
- Select **only one** payment method to pay your Application fee.
- “See how postal payment works” video before select the postal payment method

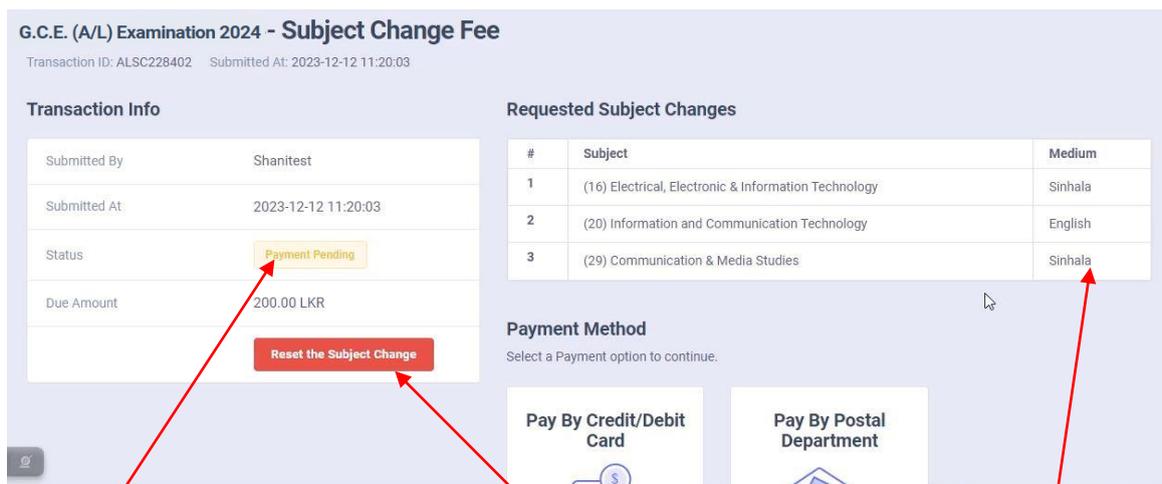


Figure 11

Due Amount for subjects you applied

Reset the Exam Application

Subjects you requested

Submitted by	shantest
Submitted At	2023-12-12 11:20:03
Status	Payment Pending
Due Amount	200.00 LKR

1	(16) Electrical, Electronic & Information Technology	Sinhala
2	(20) Information and Communication Technology	English
3	(29) Communication & Media Studies	Sinhala

**Payment Method**  
Select a Payment option to continue.

**Pay By Credit/Debit Card**



**Pay By Postal Department**



[See How Postal Payment Works](#)

Figure 12

Pay by Credit/Debit Card

Guidance Video for Postal Payment

Pay by Post Office

### I. Pay by Credit/Debit card

Enter your Credit/Debit card details and pay application fee.

**AL Examination 2024 - Subject Change Fee : 400.00 LKR**

Card number \*

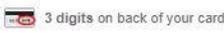


Expiry month \* Expiry year \*

MM  YY

Cardholder name \*

Security code \*

The next screen you see may be payment card verification through your card issuer.

[Cancel](#) [Pay now](#)

Figure 13

## II. Pay by Post Office

When you click the Postal payment you will receive a SMS (with the below reference number) to your mobile and pop-up message will be displayed as below. Read it and click ok.

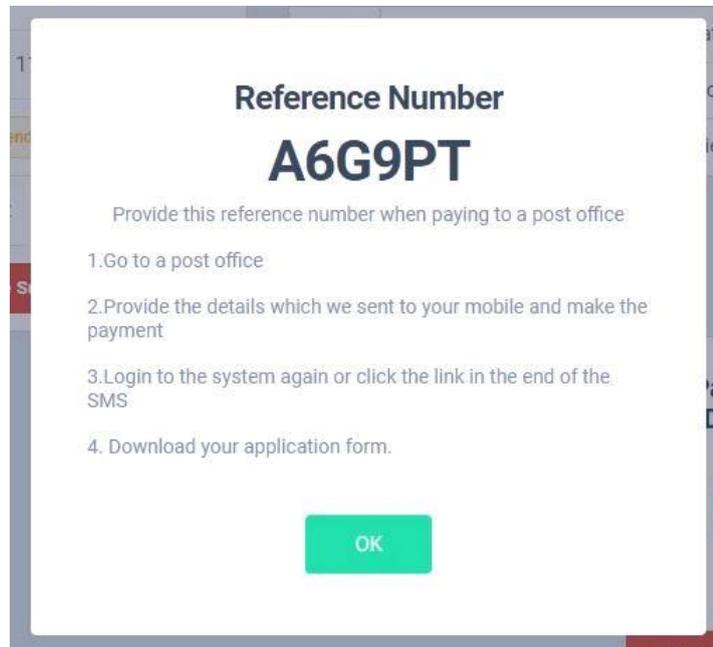


Figure 14

After completing the payment, you can download the pdf format of Subject Change

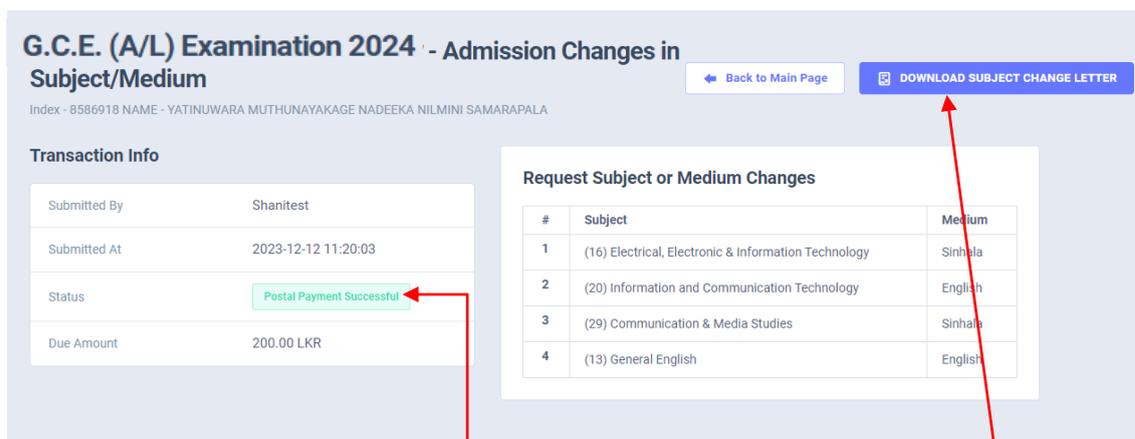


Figure 15

Status of your payment

Download the changed PDF format of Subject Change

## G.C.E. (A/L) Examination - 2024

### Change in Subject/Medium

Please allow following candidate to sit for the above examination.

**Index No.:** 8586918

**Name:** YATINUWARA MUTHUNAYAKAGE NADEEKA NILMINI SAMARAPALA

Subjects and Medium in the admission card

Subject No	Subject	Medium
13	General English	English

Please make sure to allow the candidate to sit for the following subjects in following medium of the examination instead of the subjects and medium mentioned above.

Subject No	Subject	Medium
16	Electrical, Electronic & Information Technology	Sinhala
20	Information and Communication Technology	English
29	Communication & Media Studies	Sinhala
13	General English	English

Please note relevant details in the attendance register and affix this letter to the register. Furthermore, make a note in the journal as well.

**H.J.M.C. Amith Jayasundara**

Commissioner General of Examinations

*(This is a computer-generated document. No signature is required.)*

3.3 If you want to do Change in Gender, click on this

The screenshot shows the "G.C.E. (A/L) Examination 2024 - Change in Gender" page. At the top, there is a header with the user's name and index number, and buttons for "Back to Main Page" and "Activity log". A yellow warning banner states "Gender Changes can not be cancelled later." Below this, there are two main sections: "Requested Gender" showing "Selected Gender : Female" and "Change Gender" with a dropdown menu set to "Male" and a "Save & Confirm" button. A red arrow points to the "Save & Confirm" button, and another red arrow points to the "Male" dropdown menu.

Figure 17

Click this

Select the gender to be changed

The screenshot shows the "G.C.E. (A/L) Examination 2024 - Change in Gender" page after a successful submission. A green success message reads "Change in Gender was successfully submitted .We will inform you soon about the status of your request." Below this, there is a "Requested Gender Changes" section with two input fields: "Previous Gender : Female" and "Gender to change : Male". A red arrow points to the "Male" field. To the right, there is a blue button labeled "DOWNLOAD GENDER CHANGE LETTER". A red arrow points to this button.

Figure 18

Changed Gender

Download the amended PDF format

**Gender Change can be done only ONCE**

## PDF Format with Change in Gender

Examination Center No.: 1062

Name of the Examination Center: K /WATTEGAMA BALIKA MAHA VIDYALAYA, WATTEGAMA.

### G.C.E. (A/L) Examination - 2024

#### Change in Gender

Please allow following candidate to sit for the above examination.

**Index No.: 8586918**  
**Name: YATINUWARA MUTHUNAYAKAGE NADEEKA NILMINI SAMARAPALA**

Name and Gender in the admission card

	Name	Gender
1.	YATINUWARA MUTHUNAYAKAGE NADEEKA NILMINI SAMARAPALA	Female

Amended details of the admission

	Name	Changed Gender
1.	YATINUWARA MUTHUNAYAKAGE NADEEKA NILMINI SAMARAPALA	Male

Please note relevant details in the attendance register and affix this letter to the register. Furthermore, make a note in the journal as well.

**H.J.M.C. Amith Jayasundara**  
Commissioner General of Examinations

Figure 19

### 3.4 If you want to do Change the address, click on this

Department of Examinations  
EXAM INFORMATION CENTER

Home Contact Dark Mode

Amendment of Address

#### Candidate Information

Private Address  
43,GALPIHILLA,PANWILA

Postal Town  
PANWILA

Amended Private Address  
43, GALPIHILLA

Amended Postal Town  
PANWILA

Confirm & Save

Figure 20

Click this

Amended Address

**G.C.E. (A/L) Examination 2024 ) - Amendment of Private Address**  
Index - 8586918

← Back to Main Page    Activity log

**Request Private Address Amendments**

change was successfully submitted .We will inform you soon about the status of your request.

Previous: **43, GALPIHILLA, PANWILA, PANWILA**      Requested: **43, GALPIHILLA, PANWILA**

Figure 21

Previous Address

Amended Address

- For further details, contact;  
**School Examinations Organization and Results Branch –**  
**0112784537, 0112784208, 0112786616**  
**Fax No- 0112784422**  
**Email Address- gcealexam@gmail.com**
  
- For more technical support contact;  
**Online Unit - 0113671568, 0113661122**  
**Email Address- doeonlineexams@gmail.com**